

JustWork Economic Initiative operates three businesses, JustCatering, JustPotters and JustRenos.

1. Customer Focus: Like any business, we are dependent upon our employees to make these businesses successful.
2. Employee Focus: In addition, our mandate is to offer meaningful work to people who, for varied reasons, have barriers to employment.

So, we are looking for individuals who are committed to hard work, so (1) we can meet the needs of our customers and (2) so those hired can enjoy success in the workplace.

As an organization with charitable status, our specific purpose (as guided by the CRA) is to hire people who fall into one or more of these categories:

- Out of the labour force for over a year
- Completed high school or post-secondary education but not found employment within a year
- Not completed high school
- Over age 45
- Previous criminal conviction
- On social assistance
- Refugee in Canada
- Affected by a physical, mental, or developmental disability

Charity regulations place some restrictions on the length of employment we can offer. Here is the basic breakdown:

1. For individuals with a physical, mental, or developmental disability, we can offer ongoing, permanent employment.
2. For individuals who face one of the other barriers listed above, we may be able to offer temporary employment (in most cases two years or less).

If you are interested in employment with JustWork, then we welcome your application. We do not discriminate on factors such as race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital status, family status, or disability. While we welcome applications from those in live in the Greater Vancouver area, our first priority is to those who live in our own neighbourhood, the Grandview-Woodlands neighbourhood of Vancouver.

Should you need assistance in filling out this application, this can be provided to you.

You will need to complete the form and also have another person complete the reference portion of the application.

Thank you.

The JustWork Team  
1803 East 1<sup>st</sup> Avenue  
Vancouver, BC V5N 1B2  
604-734-2104  
info@justwork.ca

APPLICANT INFORMATION				
Last Name	First	Middle Initial		Date
Street Address			Apartment/Unit #	
City	Province		Postal Code	
Phone	E-mail Address			
Date Available				
Please check position applied for: <input type="checkbox"/> JustPotters Employee <input type="checkbox"/> JustCatering Employee <input type="checkbox"/> JustRenos Employee <input type="checkbox"/> Other _____				
Are you a Canadian citizen?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in Canada? YES <input type="checkbox"/> NO <input type="checkbox"/>
EDUCATION				
High School:				
From	To	Diploma		
College/ University:				
From	To	Degree or Trade Certification		
Other:				
From	To	Degree or Trade Certification		
PREVIOUS EXPERIENCE				
Name of Employer:		Address		
Please explain the reasons why you left:				
Name of Employer:		Address		
Please explain the reasons why you left:				

As discussed in the first page of the application, our mandate is to hire people who have barriers to employment. Please check off all that apply to you:

- Out of the labour force for over a year
- Graduated from high school or post-secondary but have not be able to find employment within the last year
- Over age 45
- On social assistance
- Refugee in Canada
- Affected by a physical, mental or developmental disability

What assistance do you feel you need now in order to address these barriers?

---



---



---



---

### SKILL AND ABILITIES

Please outline what skills and abilities you have that will help you succeed in the position you are applying for? If you have a resume available, please attach it to the application.

---



---



---

### AGREEMENT WITH JUSTWORK

With our purpose being to assist people in overcoming employment barriers and develop further employment skills, we require an agreement from applicants prior to their applications being considered. Please read these carefully and decide if JustWork is the place for you. The success of each of our businesses is dependent upon our employees.

- I agree to focus on working hard and cooperating fully with my supervisor in developing further skills
- I agree to focus on my identified barriers to employment for the purposes of learning how to overcome or work around them.

### DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my termination.

Signature

Date

# Employment Application – Reference Form

JustWork Economic Initiative operates three businesses, JustCatering, JustPotters and JustRenos.

1. Customer Focus: Like any business, we are dependent upon our employees to make these businesses successful.
2. Employee Focus: In addition, our mandate is to offer meaningful work to people who, for varied reasons, have barriers to employment.

We are looking for individuals who are committed to hard work, so that (1) we can meet the needs of our customers and (2) those hired can enjoy success in the workplace.

As an organization with charitable status, our specific purpose (as guided by the CRA) is to hire people who fall into one or more of these categories:

- Out of the labour force for over a year
- Completed high school or post-secondary education but not found employment within a year
- Not completed high school
- Over age 45
- Previous criminal conviction
- On social assistance
- Refugee in Canada
- Affected by a physical, mental, or developmental disability

<b>REFERENCE FORM</b>			
<b>Name of applicant:</b> _____			
<b>Reference's Information:</b>			
Last Name	First	Date	
Street Address			
City	Province	Postal Code	
Phone	E-mail Address		
Position			
How long have you known this person, and in what capacity?			
What makes this person a good candidate for employment with JustWork?			
What challenges might this person face as an employee?			
Do you have any hesitations in recommending the applicant for employment with JustWork?			
<b>Signature</b>		<b>Date</b>	
Once you have completed this form, please either return it to the applicant or directly to us at: JustWork Economic Initiative Fax No. 604-255-0414   info@justwork.ca   1803 East 1 <sup>st</sup> Avenue, Vancouver, BC V5N 1B2			